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| **LAMBLEY PARISH COUNCIL****Minutes of the Parish Council Meeting held on** **Monday 25st April 2022 at 7.10pm****Committee Room, Lambley Village Hall** |

**Present** **Parish Council Members:** Cllrs; D Edwards (Chair), L Milbourn (Vice Chair), J Gregory,

C Starr, J Loftus, R Vincent,

**Co-opted Members:** Cllrs; A Musson, K Stevenson

**In attendance:** Ann Gee, Village Hall Management Committee**,** Cllr Boyd Elliott, Nottinghamshire County Council, Cllr H Greensmith, Gedling Borough Council, C Saxton, Clerk

1. **Apologies**

No apologies had been received.

1. **Declaration of Interest**

No interests were declared.

1. **Welcome and Introductions**

Cllr Edwards welcomed everyone to the April meeting.

1. **Minutes of the Meeting held on 21st March 2022 & Matters Arising**

Draft minutes has been circulated and agreed as a correct record. These had been placed on the Lambley Parish Council website.

**Matters Arising:**

All matters arising were covered on the agenda.

1. **Skate Park**

Tim Davies from T&S Projects was due to attend the meeting to update the Parish Council, but had to postpone attendance to the May meeting due to other commitments.

1. **Code of Conduct Guidance from Gedling Borough Council** –

Updated guidance had been received and circulated by the Clerk to all Councillors. Under point 13 in the Standing Orders it states that, “*members are required to comply with the Local Government Council’s Code of Conduct* *Appendix 1”,* and the Parish Council undertook to adhere to the updated guidance. A vote was taken and all Councillors agreed.

1. **Reed Pond Update**

Cllr Gregory outlined some ongoing issues regarding collaboration with the Reed Pond Committee. At the March meeting, Peter Muir agreed to attend quarterly meetings to update the Parish Council. The Clerk was asked to confirm with Peter the dates for his diary (June, September, December, March) – Clerk.

Cllr Starr offered to install the two new benches that had been purchased in the Reed Pond. Agreed to liaise with Peter Muir about placement.– Cllr Starr.

Cllr Gregory reported to the March meeting that someone had expressed a wish to purchase a memorial bench, it was agreed to get in touch with them to see if they wished to purchase one of the new benches from the Parish Council to be placed in Reed Pond. **–** Cllr Gregory

1. **Cllr B Elliott & Cllr H Greensmith updates**

**Councillor Greensmith**

Cllr Greensmith apologised for not sending her apologies for the March meeting when she was on leave.

**Issues with Severn Trent:** Cllr Greensmith has again spoken to Ian Smith at Severn Trent regarding sewage issues on Park Road. He apologised for not responding to previous emails and assured Cllr Greensmith that he will investigate what is happening. He also suggested that Cllr Greensmith, Cllr Elliott and Cllr Edwards arrange a site visit to look at the issues and discuss this further. Cllr Edwards confirmed she had also spoken to Ian Smith and had gone through the outstanding issues as noted in previous minutes – Cllrs; Greensmith, Elliott, Edwards

Cllr Milbourn requested to add to the site visit, the issue with the extraction system which has been pumping water out of the ground and straight into the Beck for the past two weeks, causing continuous noise and disturbance.

**Skate Park:** There is talk of skate park funding for the village and wanted to make the Parish Council aware that an application could be made to Gedling Lotto for joint funding, details of which had been circulated.

**Jubilee:** Cllr Greensmith had met with Sherwood Universal who has various offers re Jubilee printing. Details had been sent to the clerk who would circulate – Clerk

**Funding:** Cllr Greensmith has offered £600 funding from the Community Grant fund. Cllr Greensmith will forward the application form to the clerk to complete – Cllr Greensmith, Clerk

**Changes in Senior Management Team at Gedling Borough Council:** A staffing structure had been sent to the clerk and Cllr Edwards but this was not for wider circulation.

**Bins on playing field:** Cllr Starr had sent a photo of the overflowing bins to Melvin Cryer at Gedling Borough Council and could now confirm that the bins will be emptied more frequently, and will be monitored and also that the two small bins will be replaced with a 240l bin next week.

**Gedling Neighborhood Policing Inspector update:** Christopher Jury will be leaving on the 3rd May and Mark Stanley will be taking over this role.

**Empty Properties:** Cllr Greensmith listed properties that had been empty but were now back in use, namely, 336 Spring Lane, 93 Spring Lane, 63 Cromwell Crescent, 63 Catfoot Lane.

Cllr Gregory queried if there was any further news on the two outstanding dog bins and if there were any signs that can be put on the gate. Cllr Greensmith agreed to follow up and chase the other two bins which we are seeking **– Cllr Greensmith**

As noted in the March minutes, the path on Steeles Way has problems with tree roots coming up which are cracking the pavement. This is dangerous, especially when the nights get darker again. Various solutions were discussed and it was agreed that Cllr Stevenson and Cllr Starr will meet with Cllr Elliott to have a look and ascertain ownership. – Cllr Stevenson, Cllr Starr, Cllr Elliott

Ann Gee asked if there had been any progress on the joint use agreement – Cllr Greensmith confirmed this was still ongoing.

**Councillor B Elliott**

**CCTV Covert cameras for the Village**: Cllr Elliott confirmed Nottinghamshire County Council are not in a position to put any more cameras up, as objections had been received regarding placement on residential properties.

**Speeding in the village:** This was still an ongoing issue. Cllr Greensmith confirmed she would contact the new Inspector when in post and request the speed van – Cllr Greensmith

**Potholes in the village/infill of the Gypsy Bank/parking issues**: Maintenance had taken place on some potholes in the village but there were still a lot to do, especially on Church Street. The works on Gypsy Bank will be completed within the next couple of months but Cllr Elliott couldn’t confirm an exact date.

It was reported that the bend sign on top of Green Lane has spun round and is bent over.

**Chevrons on corner of Spring Lane (opposite Top Wood Farm) and railings on Park Lane**: Cllr Elliott had seen this and confirmed maintenance work is in hand. The plastic railings will be removed and will be replaced with metal railings. Cllrs expressed concern that this will not look in keeping with the village.

**Clearing the gulleys**: Gedling Borough Council had confirmed this will be been done on a cyclical basis.

**Finial at 34 Main Street shared access path.** Following a discussion about this at the March meeting Cllr Elliott had been to have a look and taken photos but not written to the owner(s) as yet. Cllr Edwards will re-send the email she had sent to him**.** – Cllr Edwards, Cllr Elliott

**Heavy Goods Vehicles:** This had been reported to the police, but felt that this was in part due to the closure of Mapperley Plains and the roadwork’s in respect of the new development.

1. **Flooding Update**

Cllr Milbourn confirmed that David Chambers, Phil Proctor and himself have all booked training in May. The training will include the closing of roads, putting signs up when flooding occurs. Cllr Milbourn also confirmed he now has the official form to fill in for road closures and County Hall has agreed to help with completion.

Cllr Edwards had emailed Callum Smith again, to clarify when the trash screens are being put in.

1. **Parish Council – Ownership** (to be put on agenda next to Councillors updates for subsequent meetings)

This is still on the agenda. A map of unregistered land in the village had been obtained, but it was now up to the Parish Council to identify which areas are unclaimed. This is still ongoing. Cllr Elliott will look at this when they do the walk round the village with Cllrs. The Parish Council need to mark which areas they wish to claim and send to Kerry Elliott

A date was agreed for the walk round the village (28th April at 3pm) to address outstanding issues including Parish Council ownership, footpath on Steeles Way, tree that has had a notice put on and unsafe finial - Cllr Elliott, Cllr Milbourn, Cllr Stevenson and Cllr Starr.

It was requested that the clerk re-circulate the map of Parish Council Ownership - Clerk

1. **Village Hall Management Committee**

Anne Gee confirmed they had received more bookings since restrictions have been lifted, but flagged up the joint use agreement and rising energy bills. Cllr Edwards reported that she had met with Lee Christopher (Head of Lambley School). Currently the split is 24% village hall committee and 76% the school. Because JPAC use the hall during the holidays and therefore still use utilities, cleaning etc it was agreed to take representative samples of school holidays and non school holidays to work out an average usage.

Car park: 60%/40%. Nottinghamshire County Council will be tarmacing the car park and replacing the kerbstones. They will also be extending the walkway to the school gates and hopefully this will mean no maintenance costs for a while as it will be new. Ongoing maintenance will need to be built into the joint use agreement. School governors feel the spilt should be 50/50. A discussion took place. The public can’t use it when the school is open due to health and safety. The village hall currently pay all the maintenance costs of the building. Cllr Edwards to ask for a meeting with the school and Anne Gee. The head mentioned the village hall was looking tired and the floor, stage and walls should be re-painted and re-varnished. This would ordinarily happen annually but due to covid this had not taken place. – Agreed: Cllr Edwards to forward email to Ann Gee. The Parish Council agreed to pay 50% of the new gate on the MUGA.

1. **Village Maintenance**

Cllr Vincent confirmed that the notice board next to the post box is yet to be re-instated as John Hutton was wary in case of electrical wires underneath. Cllr Gregory suggested it go at the bottom of Orchard Rise instead. – Agreed that Cllr Stevenson & Cllr Gregory will check that there would be no obstruction of views to traffic and the notice board would be placed here.

Play Park: Cllr Starr confirmed works to the play park are now complete and Andy Stanley had submitted his invoice for payment. He also confirmed that painting was complete and invoice submitted

Someone had removed the latches on the gates. A discussion took place as to whether these should be re-fitted. As it was previously agreed to have a latch on the gate then these should be replaced. – Agreed. Cllr Starr to organise this.

It is important to keep the area attractive now the fencing has been done, Cllr Musson via Bland Nurseries, offered to supply plants/compost and the school will arrange to have them planted by the children. Cllr Musson will liaise directly with the school - Cllr Musson.

**AGREED** - Parish Council to provide a small amount of money for plants at a budget of £50

1. **Church Maintenance**

This took place again on the first Saturday in April.

**Barrier:** Cllr Stevenson had previously circulated text for the sign which he estimates would cost £30, he also brought to the meeting some examples. Amendments/suggestions were put forward and Cllr Stevenson will order. The sign will need mounting. Cllr Stevenson will speak with Cllr Starr about having it power coated and decide where it is to go. Agreed that the budget for this will be £100

1. **Cemetery**
2. **Update of Fees and Cemetery Regulations.**

Regulations and fees had been previously circulated and Cllr Milbourn outlined that the proposed fees were still lower than other Parish Councils. The Chair proposes adoption of them - Agreed to adopt.

Overgrown foliage in the cemetery was restricting access to some graves. It was therefore agreed to set up a working party to go down to the cemetery to clear branches on Saturday 30th April at. 9am. – Cllr Edwards, Cllr Gregory, Cllr Musson.

Due to illness Cllr Milbourn, Kay Winfield **and the clerk had not met but this would be re-arranged. Clerk to get in touch with Kay to arrange a date** - Clerk

1. **Finance**
2. **Expenditure Payments/Budgets and Budget for 2022/23:** These had been circulated prior to the meeting. Column F on the Budget spreadsheet needs to be amended to read 2021/2022. Cllr Vincent brought to the Councillors attention that the maintenance budget is already overspent. It was asked that the clerk add in another column on the budget sheet to show funds allocated so Councillors have an overview of money due to be spent on different areas – the Clerk

The Clerk produced the cheques for signature which were all agreed.

**Online Banking Update:** The Clerk had completed the application form for online banking and all signatories had been sent the form to sign electronically. Natwest had not as yet confirmed online banking had been set up so this will be followed up –the Clerk

1. **Planning Applications**

Weekly lists continue to be circulated and Councillors observations returned to Gedling Borough Council.

1. **Road Safety Update**

Cllr Loftus reported noticing a difference in the morning now the Gedling Access Road had opened. Cllr Milbourn re-iterated that speeding is the biggest problem in village. This would be kept under review.

1. **Newsletter Update**

Cllr Loftus had spoken to Kay re distribution and for now, she is happy to ask the volunteers.

1. **Correspondence**

Nothing to note.

1. **Any Other Business**

**Jubilee Celebrations:** Four people attended the meeting, so no further progress had been made. Another meeting will be arranged.

**Village Show:** Some interest has been expressed by parents at the school hoping to join up with the Village Show instead of holding a separate Fun Day.

**Stiles at the end of Muddy Lane into the village**. Julie emailed Helen Spencer at Nottinghamshire County Council and established it isn’t a footpath. It was therefore agreed that an application would be made to adopt. Cllr Gregory passed the paperwork to the Clerk to complete. – The Clerk

**Back Lane:** Cllr Stevenson queried if scattering hard core on Back Lane would help to alleviate the problems with water as there is some rubble in the village going to waste, that perhaps could be used. Cllr Gregory to liaise with Cllr Stevenson regarding getting permission from the landowner. – Cllr Gregory, Cllr Stevenson

Cllr Musson reported to the Council that a steel cog ring originally from Gedling Colliery had been found by contractors when excavating the GAR. This is going to be sand blasted and placed in Gedling Country Park.

**Meeting Closed:** 9pm

**Date of Next meeting**: Annual General Meeting to be held on Monday 16th May 2022 in the Committee Room at Lambley Village Hall at 7pm.

Cllr Edwards and Cllr Starr tended their apologies for the May meeting.