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|  **LAMBLEY PARISH COUNCIL- Parish Council Meeting Minutes**Zoom Meeting Monday 28th June 2021 @ 6.30pm |

Present- Cllrs; D Edwards, L Milbourn, J Gregory, K Watmore, C Starr,

& Co-opted member A Musson,

NCC Cllr B Elliott & GBC Cllr H Greensmith

Village Hall Committee Representative : Ann Gee

Chair- Cllr Edwards welcomed everyone to the June meeting.

1. Apologies

Cllr J Loftus and Cllr R Vincent

BB Kalka – Parish Clerk

1. Minutes- 21st May 21 & Matters Arising

Minutes were agreed as an accurate record with one amendment regarding Cllr Milbourn

being present at the meeting.

Two expressions of interest in the vacancy on the Parish Council have been expressed.

One of these has since withdrawn. The other is actively interested but is unable to make meetings on a Monday due to other commitments.

Christmas Lights – Although a positive response has been received towards considering a partial refund in the form of a credit for this year’s lights, no formal confirmation has yet been received. Cllr D Edwards to follow up.

Plan of Cemetery. This is still in progress. Parish Clerk to update on progress at next meeting.

1. Reed Pond- update –
	1. 5 individuals have expressed an interest in joining in with or forming the “Friends of Committee for Reed Pond which will operate as a sub committee of the Parish Council. Meeting to be arranged for week commencing 17th July - Cllr D Edwards
	2. All councillors to consider if they would like to help by being on the committee since PC since this will be an ongoing project. All
	3. Crowd Funding campaign to be put together with using the points from the various management plans as they are developed to show what the potential monies would be spent on. The consensus was that the target should be £10,000. Other fundraising would also take place separately. Cllr D Edwards put together campaign.
	4. Management plan and survey is to be re-shaped by Nottinghamshire County Council colleagues. DE to circulate when received.
	5. Cllr Watmore has been speaking to Brackenhurst College who have agreed to help with studies on wildlife, ecology, trees etc however they have also stressed that the actual work recommended will need to be done by others. A survey has also been carried out by Peter Smith and another colleague on the wildlife, and general condition of the land and pond with recommendations. All of these will be considered by the newly formed friends of committee. Cllr K Watmore has meeting arranged with Brackenhurst on site on Friday this week.
	6. Cllr Gregory has requested Public Liability insurance related documentation to enable sheep to be placed on to part of the Reed Pond to help to keep the grasses down. Cllr J Gregory documents when available.
2. Cllrs B Elliott & H Greensmith- updates;
* Spring Lane speeds: consultation now closed. Speed to remain at 40mph from country park near to entrance to village. Discussions with the community via social media indicate there are various views about this and in fact all entrances to the village and speeds generally (and potential interactive speed signs).
	+ Cllr B Elliott - To invite colleagues from Highways/Road Safety to attend the July meeting.
* White and Yellow re-paint around the village and particularly near the bus stop is untidy and needs to be re-done. Cllr B Elliott
* The parking on the grass verges at the top of Green Lane is still an issue – has the previous work arising from the highways study now complete? Or is there still more to be done? Cllr B Elliott
* Bins – Cllr Watmore has stressed the importance of the bin at the far end of the playground being replaced since no commitment was given to do this from the department concerned following correspondence. The one owned by GBC is not fit for purpose and needs to be replaced. Cllr H Greensmith to expedite this on health and safety grounds.
1. Flooding
	1. Callum Smith from NCC has indicated via email that colleagues will be setting a date to examine requirements and costs for replacement of the grills at Park Lane and Dam Yard. Cllr D Edwards to chase if not heard in 2 weeks.
	2. Works have been carried out on the footpath at the entrance to the Dumbles to help water flow back into the beck and away from the footpath. This involved

pipes being laid to join with the existing ones to re-route the water and prevent pooling on the footpath. Thanks to Cllr K Watmore, Cllr A Musson and Cllr J Gregory for their work on this.

1. Parish Council Ownership

This has stalled over recent months due to Covid. Cllr B Elliott to liaise with colleagues at County Hall to ensure this is now progressed as it is important to identify land owners.

1. Village Hall Management Committee
Hall is being let with restricted numbers. No meetings have taken place recently but are due to resume shortly. Cllr D Edwards asked if the joint use agreement and share of rent etc has been resolved as yet with the school. Cllr L Milbourn to check on progress.
2. Village Maintenance

Cllr D Edwards mentioned that discussions had taken place about splitting village maintenance since the village is a very large area for one person to manage in terms of updates and reporting on the schedule currently undertaken by Cllr R Vincent.

A separate report on the playground, covering the items of equipment has been prepared by Cllr K Watmore to include an annual maintenance checklist and a checklist for each item of equipment.

Cllr C Starr has agreed to assist with the Bus Shelter, and areas around the School Field to help to make the maintenance plan more manageable.

Meeting to be arranged at the school field with the full maintenance plan, and the plan prepared for the inner playground area to agree priorities and roles to manage these effectively going forward including budget and responsibilities for doing the actual work.

Cllr R Vincent, Cllr C Starr, Cllr D Edwards & Cllr K Watmore to liaise to find a date/time.

Meeting to be arranged with the School Head to clarify what items are the responsibility of the school, and of the Parish Council, and what can be expected in terms of time allocation by school staff. Parish Clerk to arrange suitable time/date

Defibrillator – Due to recent use, replacement pads were required on the defibrillator . Thank you to Cllr C Starr and the Parish Clerk for working to order and then replace these ensuring that the defibrillator is fully ready for next use in the event it is needed. The defibrillator has now also been registered in order that reminders can be received for updates and maintenance via the central hub.

1. Church Maintenance

Works are planned for the coming weekend headed by Cllr K Watmore & Cllr J Gregory.

1. Finance report was reviewed and agreed.
2. Road Safety

A recent speed watch had been carried out by parish councillors however speeds were acceptable. A further speed watch is to be arranged outside of school holidays since volumes of traffic appear to be higher and speeding more prevalent.

1. Standing orders and meeting dates

It was agreed to hold the July meeting on 4th Monday of the month and to consider if, due to month end this was the most appropriate day/time for subsequent meetings. To be discussed further when the Parish Clerk is back from leave.

It was agreed that Standing orders should be reviewed given impact of covid to ensure currency and appropriateness. Parish Clerk to circulate

1. Planning

Cllr L Milbourn is to load the latest planning applications onto Dropbox for commentary.

1. Agendas & Minutes.

It was agreed that minutes should be prepared within one week of each meeting and circulated for accuracy via email. Standing orders to be amended to reflect this. Meeting minutes to be placed onto the Parish Council Website (Cllr L Milbourn). The link to these and agendas are to be placed on social media by the Parish Clerk

1. Projects and roles going forward

Cllr D Edwards asked that each parish councillor think about what projects they are interested in and feel they would like to take ownership for to best use the skills we have.

1. Correspondence & AOB

No additional correspondence

July meeting to be held in person unless there is an extension to restrictions.

Review of date of Parish Council Meetings to be undertaken. Meetings have historically been held on Third Monday in the month. Recently these have moved to 4th Monday however this may not work for some of the Parish Councillors. All to give this some thought.

To review whether to revert back to 3rd Monday or another day/week in the month at the July meeting.

* Meeting Closed @ 8.00 pm
* Next meeting Monday 26th July 2021
	+ Committee Room at Lambley Village Hall at 6:30 pm.