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| LAMBLEY PARISH COUNCIL- Parish Council Meeting  Zoom Meeting Monday 19th April 2021 @ 6.30pm |

Present- Cllrs L Milbourn, D Edwards, J Gregory, K Watmore, R Vincent, J Gregory, C Starr,

and Cllrs H Greensmith- GBC, Cllr B Elliott- NCC

Co-opted member- Andy Musson,

Chairman- L Milbourn welcomed everyone to the April meeting.

1. Apologies- Cllr J Loftus & Co-opted member A Gee
2. Minutes- 15th March 21 & Matters Arising

The Chairman Cllr L Milbourn read through the minutes and they were approved by.

**Cllr J Gregory and Cllr D Edwards**

1. Reed Pond- update – Cllr D Edwards gave a brief report.

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* The public meeting “Friends of Reed Pond” took place on Tuesday 13th April 2021.

Discussions were held regarding fundraising, and to appoint a person responsible to co-ordinate volunteers.

* A sub-committee from the Parish Council was an option in the interim

Cllrs discussed the various options regarding maintaining the foliage/grass- the option to have livestock (Cows/Sheep) with secure fencing in place.

Andy Musson kindly offered to mow FOC.

Cllr J Gregory would make enquires with NFU- Insurance implications

The proposal was - in the interim to have livestock on the pond side for 2 months- trial basis.

Cllr J Gregory and A Musson would make enquiries into suitable livestock.

1. Cllr B Elliott & Cllr H Greensmith updates-

Cllr H Greensmith confirmed that she has been working with Wardens and asked Cllrs to let her know via email of the locations for pavement stencilling/and suitable dog bin signs.

Items to remain on the agenda/need action; from Cllr Elliott are village potholes/speed cameras/road markings.

Cllrs discussed Catfoot Lane- speeding issues again, Cllr Elliott confirmed that the Highways Dept will be regularly visiting the site; therefore, the agreement was that to leave to the experts at NCC Highways.

**Cllr B Elliott agreed that he would give regular updates.**

Cllr C Starr asked Cllrs to refer to the Parish Plan- in place.

Cllrs discussed the footpaths, and replacement signs.

Cllr B Elliott agreed that he would walk the footpaths – To review the signage.

1. Flooding – No report to date

Previous email sent by Cllr D Edwards need a response.

1. Parish Council- Ownership –No Report to date

Cllrs had previously discussed areas (land/bus shelter) and it was agreed that Cllr L Milbourn would make a list of the PC ownerships; and any areas that are not sure who owns, would proceed with.

* Making enquires to instruct a solicitor to investigate/putting a claim in to the land Registry Dept on the PC behalf.

1. Village Hall Management Committee –. No update from the school on the following issues.

Cllr L Milbourn confirmed that he would email Lee Christopher again asking for a review on the following.

* Car Park Surface.
* Heating/Utilities.
* Maintenance of the Area around the Muga and the Playground

With regarding the new heating system- The School will be going on a training course- and as soon as possible, they have agreed to go through with the Parish Council.

It was agreed to keep these issues on future agenda’s until resolved.

The Village Hall Committee had previously agreed to put forward the car park maintenance 60/40% split to the school governors.

The state of the car park was discussed- left in a poor state and needs re-surfacing.

This issue is still in dispute and until resolved the joint use agreement will not be signed.

The gas monitoring/controls/meters and a demonstration are still outstanding.

1. Village Maintenance- John Hutton’s April 21 invoice was circulated prior to the meeting.

Cllr R Vincent confirmed that following the report issued.

A maintenance sub-group has been formed and would organise a meeting to discuss the work to be carried out (in priority order) and budgets/time scales to be set for the larger projects.

Earmarked “Capital Projects”

Recommendations would be referred to full Council meetings.

All Cllrs can view the new version on Dropbox.

Also, in addition Health & Safety & Standing Order documents are available to view on Dropbox.

Cllr R Vincent confirmed that the three quotes for the railings; have been received.

These quotes will be discussed further at the Maintenance sub-committee meeting.

Volunteers are continuing to maintain the planters around the village- plants etc to be purchased from Andy Musson.

**Cemetery:** - Belinda Kalka would pass on the Cemetery books so the exact number of plots available can be established.

Cllr J Gregory confirmed that kay Winfield is currently in the process of doing a Cemetery plan and would make enquires as to the progress of this.

**The above will be actioned once Covid 19 restrictions allow.**

**Bridge:** Cllr L Milbourn that he emailed Callum Smith; and not received a response to date.

VIA t repaired the underside of the above bridge and that the contractor did a very good job.  It has now been pointed out to the Parish Council that the upper side of the bridge needs some work.  There are loose bricks and coping stones that constitute a potential hazard, made worse by the recent heavy frosts.

VIA to inspect the bridge/arrange to carry out some remedial work.

To be updated

1. Church Maintenance- Cllr J Gregory confirmed that the Churchyard has had a tidy up and is looking lovely- just one dead tree that needs removing and Cllr Gregory would contact John Clayton again at GBC to liaise.

Previously- Cllrs had discussed the recent correspondence from the Church in relation to permanently lighting up of the Church Tower.

Cllr R Vincent would make enquiries into planning implications- Cllr R Vincent would chase Mike Avery again regarding this.

The PC would await further correspondence from the Church.

1. Planning Applications- Cllr L Milbourn asked if all Cllrs could continue to make their

Observations via Dropbox or email for Belinda to submit to GBC.

The Clerk would circulate observations prior to submitting to GBC.

Cllr L Milbourn confirmed that Mike Avery would be attending the PC meeting in May.

1. Finance- The list of all finance/cheques issued was circulated prior to the meeting for approval.

The Clerk would update the budget sheet at year-end, in preparations moving forward with expenditures.

The Clerk has submitted the 2020-21 Year-end accounts to Eaton’s Accountant for the Internal Audit.

Cllr L Milbourn would negotiate the internet charges with his provider.

1. Road Safety – update- No Report to date

Cllr B Elliott would report the sign covered in ivy to NCC Highways.

1. **Rural/Market Town –**

Cllrs agreed to look at the email and decide whether to participate.

1. Correspondence & AOB Belinda would continue to circulate any correspondence by email.

* Cllr L Milbourn confirmed that he would be standing down as Chairman in May 21-

Cllrs were asked to think about responsibilities moving forward.

* Local resident has reported a missing fairy castle.
* Cllr K Watmore would arrange the next Litter Pick.
* The Christmas Lights invoice from GBC- the Clerk has emailed several times; Therefore, Cllr B Elliott would investigate this. – Cllr B Elliott would make enquires into a credit on the 2021 invoice.

To be kept on the minutes until resolved.

* For future update- Wood Land Trust- Grant application for trees-

This was discussed and agreed to wait until the area is cleared and to take advice from specialist moving forward.

* Telephone Box- Cllrs agreed that this needs a tidy up once Government Guidelines allows.
* Cemetery group needs to be set up once Government restrictions are lifted.

Meeting Closed @ 8.05pm