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|  LAMBLEY PARISH COUNCIL- AGM- Parish Council MeetingZoom Meeting Monday 17th May 2021 @ 6.30pm |

Present- Cllrs; D Edwards, J Gregory, K Watmore, C Starr, R Vincent, J Loftus,

& Co-opted member A Musson.

NCC Cllr B Elliott & GBC Cllr H Greensmith

Guest; Mike Avery- GBC Head of Planning Dept

2 Members of the public; Danny Freeman & Melvin Rolling.

Chairman- Cllr Edwards welcomed everyone to the May AGM meeting.

1. Apologies- Cllr L Milbourn, & A Gee

Danny Freeman addressed the meeting and spoke briefly about the role of website, and would be happy to update accordingly with all future events, fundraising, and advertising for local businesses.

1. Election of Officers:

The Clerk took over the meeting to conduct the Election of Officers and asked if there had been any nominations.

**Chairman;** Cllr J Gregory proposed **Cllr D Edwards as Chairman** and Cllr C Starr seconded this.

**Vice Chairman** Cllr D Edwards proposed Cllr L Milbourn, however, Cllr R Vincent was voted in to act as Vice Chairman until Cllr Milbourn is back to full strength.

**Representative of Village Hall Management Committee**

Cllr J Gregory proposed **Ann Gee** as theRepresentative of Village Hall Management Committee and all Councilors seconded this.

1. **Planning- Mike Avery GBC-**

Mike Avery addressed the meeting and spoke about the overview of the planning process. He confirmed that there has been a significant increase in applications which has put pressure on the planning dept.

* Gedling Borough Council has a statutory duty to inform the Parishes of all new applications, however, not for modified applications due to the time/window in which observations are needed.

This was discussed and Mike Avery agreed to inform the Parish Council via email with a 7/14 day limit.

* The weekly planning list will continue to be sent, and Mike agreed to look into the options of also sending an updated on the decisions notices.
* Mike explained the difference between planning and building control, and confirmed that any application that needs investigating should be reported to GBC
* Mike spoke about the listed Heritage buildings, and confirmed that there would be an additional 50 buildings added to the current list of 100.

All resident concerned have been written to, with an appeals process in place.

Mike confirmed that once restrictions are lifted he would be arranging a presentation, which would give a more in-depth overall of the planning system.

Mike would keep the Parish Council updated.

Planning Applications- All Cllrs could continue to make their observations via Dropbox or email for Belinda to submit to GBC.

The Clerk would circulate observations prior to submitting to GBC.

1. Minutes- 19th April 21 & Matters Arising

The Chairman Cllr L Milbourn read through the minutes and they were approved by.

**Cllr J Gregory and Cllr C Starr**

1. Reed Pond- update – Cllr D Edwards gave a brief report; and would circulate details of a forthcoming meeting on the 24th May;

Plans are in place regarding a management/project plan

Cllr K Watmore would make contact with Brackenhurst College

1. Cllrs B Elliott & H Greensmith- updates;

Cllr H Greensmith spoke about the recent issues;

* Cllr H Greensmith confirmed that the £1,000 grant for Reed Pond has been authorised;
* Vandalism reported in the Cemetery
* Fly tipping

Cllrs discussed these issues and requested CCTV be placed in the vicinity- subject to appropriate signage.

The Clerk has reported to the police; to be monitored.

Cllr B Elliott gave a brief update;

* His new role within GBC- Adult Social Care &Public Health committee Chairman
* State of the roads/ potholes/ pavements
* Parking issues especially around school time- bottom of Catfoot Lane

Cllrs discussed these issues and requested the camera vehicle- any photo evidence to be send onto Cllr Elliott.

1. Flooding- Cllr D Edwards confirmed that she is still waiting on replies to her previous emails- and would give an update at the June meeting.
2. Parish Council Ownership; No report;

The Clerk would email Cllr Elliott for an update;

1. Village Hall Management Committee –. No report;

The Clerk would email Ann Gee for an update;

Previous issues to be left on the agenda until resolved.

* Car Park Surface.
* Heating/Utilities.
* Maintenance of the Area around the Muga and the Playground

With regarding the new heating system- The School will be going on a training course- and as soon as possible, they have agreed to go through with the Parish Council.

It was agreed to keep these issues on future agenda’s until resolved.

The Village Hall Committee had previously agreed to put forward the car park maintenance 60/40% split to the school governors.

The state of the car park was discussed- left in a poor state and needs re-surfacing.

This issue is still in dispute and until resolved the joint use agreement will not be signed.

The gas monitoring/controls/meters and a demonstration are still outstanding.

1. Village Maintenance- John Hutton’s May 21 invoice was circulated prior to the meeting.

Cllr R Vincent confirmed that the subcommittee had a meeting to discuss the maintenance list;

* The budget is to be updated monthly
* Fundraising – ideas are needed, the village show & Fun day will be held together.

All Cllrs can view all the Health & Safety & Standing Order documents on Dropbox.

Volunteers are continuing to maintain the planters around the village- plants etc to be purchased from Andy Musson.

**Cemetery:** - Belinda Kalka would pass on the Cemetery books so the exact number of plots available can be established.

Cllr J Gregory confirmed that kay Winfield is currently in the process of doing a Cemetery plan and would make enquires as to the progress of this.

**The above will be actioned once Covid 19 restrictions allow.**

**Bridge: - see below, To be left on the agenda until resolved.**

*Cllr L Milbourn that he emailed Callum Smith; and not received a response to date.*

*VIA t repaired the underside of the above bridge and that the contractor did a very good job.  It has now been pointed out to the Parish Council that the upper side of the bridge needs some work.  There are loose bricks and coping stones that constitute a potential hazard, made worse by the recent heavy frosts.*

*VIA to inspect the bridge/arrange to carry out some remedial work.*

*To be updated*

1. Church Maintenance- Cllr J Gregory confirmed that the Churchyard is in need of a tidy up just one dead tree that needs removing and Cllr Gregory would contact John Clayton again at GBC to liaise.

Previously- Cllrs had discussed the recent correspondence from the Church in relation to permanently lighting up of the Church Tower.

Mike Avery agree to look into this and report back to the PC

The PC would await further correspondence from the Church.

1. Finance- The list of all finance/cheques issued was circulated prior to the meeting for approval; separate finance spreadsheet;

**2020-21 Year- End Accounts – Signing of the AGAR**

The Clerk has submitted the 2020-21 Year-end accounts to Eaton’s Accountant for the Internal Audit, and completed the AGAR form- to be signed by the Chairman & Clerk.

AGAR form signed by the Chairman- Cllr L Milbourn & F/O Clerk – B Kalka

1. Road Safety – update-

Cllrs would organise a speed watch session- volunteers are required.

1. Correspondence & AOB Belinda would continue to circulate any correspondence by email.
* Cllrs were asked to think about responsibilities moving forward.
* The Christmas Lights invoice from GBC- the Clerk has emailed several times; Therefore, Cllr B Elliott would investigate this. – Cllr B Elliott would make enquires into a credit on the 2021 invoice.

 **To be kept on the minutes until resolved.**

* For future update- Wood Land Trust- Grant application for trees-

This was discussed and agreed to wait until the area is cleared and to take advice from specialist moving forward.

* Telephone Box- Cllrs agreed that this needs a tidy up once Government Guidelines allows.
* Cemetery group needs to be set up once Government restrictions are lifted.
* Bus Shelter- is in need of a tidy

The Clerk to contact NCC Transport, in the interim Andy Musson has agreed to strim/tidy up.

* Cllrs asked the 2 members of public present to have a think about being co-opted members.
* The School field is very overgrown- and needs cutting

Mike Conroy to be contacted

* Playground sub-committee group to be organised/fundraising.
* Meeting Closed @ 8.20pm
* June PC Meeting- to be decided to continue via Zoom