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|  LAMBLEY PARISH COUNCIL- Parish Council MeetingMonday 6th September 2021 @ 6.30pm |

Present- Cllrs; D Edwards, L Milbourn, J Gregory, K Watmore, R Vincent, J Loftus, C Starr and

Village Hall Committee Representative: Ann Gee

Member of the public- Mr. Kevin Stephenson.

Cllr D Edwards welcomed everyone to the September meeting.

1. Apologies NCC Cllr B Elliott, GBC Cllr H Greensmith, & Co-opted member A Musson.
2. Minutes- 26th July 21 & Matters Arising

Draft minutes were circulated, and minutes were approved for publication.

Cllr D Edwards read through the minutes, and they were formally approved by all Cllrs.

1. Reed Pond- update –
	1. Fundraising is now on the way, and as a temporary measure the Parish Council bank details would be used.
	2. £50.00 cheque was requested from the Laughing Lambley funds The Clerk, Cllr J Gregory
	3. Councillors J Gregory & K Watmore holds the official role on the Reed Pond Committee, and would update the Parish Council. Cllrs J Gregory/K Watmore
	4. The next scheduled meeting for the Management Plan would be taking place on the 28th September 21, in which Brackenhurst would be attending. Cllr K Watmore
	5. An anonymous donation has been offered- the committee would make contact to discuss- Cllr K Watmore
2. Cllrs B Elliott & H Greensmith-

The Clerk would liaise with Cllrs Elliott & Greensmith on the items outstanding and to stress that the Parish Council has Concerns about health and safety due to lack of progress being made on some of the issues raised

* Spring Lane speeds: Cllr B Elliott is yet to invite colleagues from Highways/Road Safety to attend a further meeting.

Cllr C Starr asked Cllr Elliott regarding the resident complaint.

* The progress is still outstanding regarding, Top of Green Lane, potholes, infill of the gypsy bank/parking issues Cllr B Elliott
* Speeding issues around the village- Cllr D Edwards would liaise with Cllr B Elliott to establish highway signage and ask NCC to do a survey.
* Cllr B Elliott would make enquiries regarding monitoring the weight of vehicles
* White and Yellow re-paint around the village and particularly near the bus stop is untidy and needs to be re-done. Cllr B Elliott
* Cllr K Watmore had previously stressed the importance of the bin at the far end of the playground being replaced since no commitment was given to do this from the department concerned following correspondence. The one owned by GBC is not fit for purpose and needs to be replaced. – Cllr H Greensmith advised that there was no satisfactory response to date; and will chase.
* There are bend signs on Green Lane & Catfoot lane are in need of repair/replacement – NCC Highways- The Clerk
* Via have taken down a highway mirror- Cllr B Elliott Cllr J Gregory
* Chevrons on Park Lane & Dark Hole need maintenance Cllr B Elliott
* Railings around the village- Park Lane/Main Street Cllr B Elliott
* Strimming around the playground/field Cllr B Elliott NCC
1. Standing Orders & Financial Regulations - Review

Both of these documents are to be circulated again with the appendix for Cllrs to study and report any amendments. The Clerk, Cllr D Edwards

Additional signatories for the bank mandate are required,

Cllr D Edwards and Cllr K Watmore to be added. The Clerk would contact the Nat West bank again to organise and to look into online banking.

1. Flooding
	1. The quotation for the trash screens is still outstanding- Callum Smith from NCC has confirmed via email that he is working on this. Cllr D Edwards
	2. John Hutton will continue to maintain/clear the trash screens- and monitor during heavy rain.
	3. Cllr L Milbourn would contact Severn Trent regarding the work on the bore holes/flushing/re-lining Cllr L Milbourn
2. Parish Council Ownership

Cllr B Elliott to liaise with colleagues at County Hall to ensure this is now progressed as it is important to identify landowners. –- Cllr B Elliott would give an update in October

1. Village Hall Management Committee
* Ann Gee confirmed that regular bookings are now taking place- Covid compliant.
* The Head and Mick Cooper are due to have a meeting by the end of September to discuss the joint use agreement/ usages and then would present to NCC. Ann Gee-Update Oct Meeting
1. Village Maintenance

Playground

* Cllr C Starr has obtained two quotes 1 for the retaining sleepers, and 1 for replacing the damaged wet pour with artificial grass on the playground. Cllr Starr did try to obtain three quotes; however, due to the timescale only two quotations were received.

The two quotes for the sleepers/to replace with concrete posts and gravel boards were;

£3,900 plus vat & £3,295 plus vat

Cllrs discussed these quotes and it was proposed to action the quote from Andy Stanley of £3,295 plus vat.

Cllrs voted and all were in favour to proceed.

Cllr C Starr would let the Clerk have a copy of the quotation.

* With regards the replacement of wet pour- Cllrs discussed the options of obtaining further quotes as a temporary measure and long term project with fundraising.
* Cllr D Edwards would make contact with Sheila Parsons & NCC to try and establish the ownership of the playground.
* The Clerk has received confirmation from Zurich Insurance:

It is a requirement the equipment receives an annual inspection from a professional body such as ROSPA.

On top of this the council should carry out their own regular checks which are then recorded onto a maintenance/inspection log or similar

* Ann Gee confirmed there is a “Playground Fund” with funds of £782.00, Cllrs discussed this and it was proposed to use £500.00 towards the sleeper’s maintenance.

And until a skate park committee is formalised the balance of the funds will be held in the PC account.

Cllr D Edwards

Misc. Maintenance

* Cllrs discussed the outstanding invoice from Andy Musson

Cllr K Watmore would contact and ask him to submit.

* Mowing of the lawns to be put on the village maintenance schedule Cllr C Starr
* The external brickwork on the bridge was discussed again. Cllr L Milbourn would contact Callum Smith for an update
* Lamp-post foliage needs clearing around lamp-post columns, on no.'s 7/8 &9 on Park Lane, Lambley, and lamp-post foliage around no. 3 column on Church Street, Lambley- also the cover to the lantern at the top is missing. Parish Clerk to report to NCC Highways again.
* Meeting to be arranged with the School Head to clarify what items are the responsibilities of the school, and of the Parish Council, and what can be expected in terms of time allocation by school staff. Parish Clerk to arrange suitable time/date once the school re-opens
* Regular checks of the bus shelters- ownership is yet to be established

Muga

* Cllr D Edwards would make enquiries with the school regards the hiring of the Muga/responsibility/school bookings and the private hire fees out of school hours.
* Cllr D Edwards confirmed that the day to day maintenance is a condition of the grant application; however, a planned maintenance program needs to be in place going forward. Cllr D Edwards would ask Mick Conroy to maintain the weeds.
* Cllr D Edwards would contact the supplier for specific information regarding maintenance/weeding subsidence for the surface.
* Booking of the Muga for local children during school holidays - Cllr D Edwards would look into the booking system to bring this back to the pre Covid system. (key code/booking form)
1. Church Maintenance

The grass cutting from GBC is scheduled for every 6 weeks; however, Cllrs discussed the options of having an intermediate cut.

* To ask John Hutton Cllr R Vincent
* Circulate on Facebook- for volunteer Cllr D Edwards
* With regards the Church lighting- Cllr R Vincent would get a quotation for the planning application as permission is required.
1. Finance report was reviewed and agreed.
* September finance/payments were circulated and agreed for payment.
* Credit from GBC- 2020 Christmas lights is to be monitored –The Clerk
* Additional signatories to be added to the bank mandate; to include Cllrs D Edwards and K Watmore The Clerk
* Online banking is to be looked into again The Clerk

1. Road Safety
* Cllrs Gregory & Starr would organise a Speed Watch session
* Cllr L Milbourn would contact the school head with concerns over parking during school time/parking issues, cars turning around in private driveways.
* Cllr J Loftus would contact The Lambley Public House with regard to parking, and agreeing a possible fee.
* Cllr L Milbourn would contact PC Inspector Chris Pearson regarding these issues.
1. Parish Council- Meeting dates

Parish Council meetings will now take place on the first Monday monthly, subject to changes. If the PC meeting falls on a Bank holiday the Meeting will take place on the following Tuesday.

1. Correspondence & AOB
* The notice board on Main Street needs reinstating following it being given permission to be removed temporarily as they had a new wall built.  The local resident stated on 10 May “the notice board is going back up very soon”.  The Clerk would write a letter to the resident concerns. The Clerk
* A volunteer has agreed to paint the red telephone box.

All were in favour to agree the expenditure of £127.00 for the paint kit/labour is free of charge. Cllr J Gregory

* The Millennium bench situation in the Cemetery is in need of repairs.

Cllrs agreed to for Cllr R Vincent to obtain the quotes and agreed in principal the expenditure of £1,200 The Clerk would source company to supply.

* Meeting Closed @ 9pm

* Next meeting Monday 4th October 2021
	+ Committee Room at Lambley Village Hall at 6:30 pm.