



Lambley Parish Council  
Village Hall  
C/O Lambley Primary School  
Lambley  
clerk@lambleyparishcouncil.org.uk

# Public Meeting Minutes (No.53)

**Meeting:** Public Meeting  
**Date:** 21 Sept 2026  
**Start Time:** 6.30pm **Finish Time:** 8.45pm  
**Venue:** Lambley Village Hall

## Present

**Present:** Parish Council Members:

- R Vincent (RV)- Chair
- L Milbourn (LM)- Vice Chair
- A Musson (AM)
- Sara Harraway (SH)
- C Star (CS)
- R Melvin (RM)

**Parish Clerk:** Not present- role vacant

## In Attendance:

- Cllr Stoll - Nottinghamshire CC
- Philip Cox, Church Warden - Holy Trinity Church
- Helen Greensmith- Gedling Borough Council
- Emma Simpkins- ARC
- Pat Woodfield- Notts ALC

## Apologies

Cllr J Gregory  
Cllr Stevenson  
A Gee

## Declaration of Interest

No

## Welcome and Introductions

- Emma Simpkin – ARC, Notts County Council

| Number | Ad-Hoc Outstanding Actions From Previous Meetings                                  | By    |
|--------|------------------------------------------------------------------------------------|-------|
| 1      | The remaining Christmas lights still need to be removed.                           | CLERK |
| 2      | Letters to be obtained from local beat officer re: cars parked on footpath         | JG    |
| 3      | Sewers- Alan Greest                                                                | LM    |
| 4      | An email has been received from Simon Rogers re: oak trees to plant in the village | ??    |

| Item   | Notes                                                                                                      | Action: |
|--------|------------------------------------------------------------------------------------------------------------|---------|
| 53.1   | <b>Approval and matters arising of the Minutes of meeting held on 15 June 2026</b>                         |         |
| 53.1.1 | The minutes of the previous meeting held 15 June were accepted. Note- There was no meeting in August 2026. |         |
|        | <b>Notes from the Meeting of the 21<sup>st</sup> September 2026</b>                                        |         |
| 53.2   | <b>Emma Simpkin / Community Use Agreement Discussion</b>                                                   |         |



| Item        | Notes                                                                                                                                                                                                                                                                                                                                                                               | Action: |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 53.2.1      | Emma outlined a proposed Community Use Agreement covering the village hall, school facilities, car park, MUGA, playground and community access arrangements. The proposal would replace current informal arrangements                                                                                                                                                               |         |
| 53.2.2      | NCC remains freeholder. School would assume responsibility for building management and maintenance. Village Hall Association would continue operational management and bookings                                                                                                                                                                                                     |         |
| 53.2.3      | Parish Council expressed concerns about loss of control, maintenance standards and future costs.                                                                                                                                                                                                                                                                                    |         |
| 53.2.4      | Emma agreed to circulate a written summary of the proposal to be discussed at the next meeting.                                                                                                                                                                                                                                                                                     |         |
| 53.2.5      | Play Park Safety and Ownership (In relation to the user agreement) Significant concerns raised regarding deteriorating surfacing and equipment. Particular concern over hazards around the circular swing area.                                                                                                                                                                     |         |
| 53.2.6      | Historic records suggest NCC and Gedling Borough Council involvement, but no current definitive agreement can be located.                                                                                                                                                                                                                                                           |         |
| 53.2.7      | Latest inspection report to be obtained.                                                                                                                                                                                                                                                                                                                                            |         |
| 53.2.8      | Fencing off or temporarily closing the play area was discussed pending future funding decisions                                                                                                                                                                                                                                                                                     |         |
| 53.2.9      | Grant funding opportunities to be explored.                                                                                                                                                                                                                                                                                                                                         |         |
| <b>53.3</b> | <b>Update from Pat Woodfield</b>                                                                                                                                                                                                                                                                                                                                                    |         |
| 53.3.1      | Nottinghamshire Association of Local Councils<br>Pat Woodfield, CEO of Notts ALC, attended and outlined the support available through membership, including advice, templates, information, training and access to the National Association of Local Councils. The Council discussed joining Notts ALC and making use of its support for councillor training and clerk recruitment. |         |
| <b>53.4</b> | <b>Cllr Jody Stoll Update</b>                                                                                                                                                                                                                                                                                                                                                       |         |
| 53.4.1      | School crossing proposal discussions are progressing with Via. Technical assessments are underway                                                                                                                                                                                                                                                                                   |         |
| 53.4.2      | Public footpath bridge remains under review. Further design and cost information awaited.                                                                                                                                                                                                                                                                                           |         |
| 53.4.3      | Complaint regarding electric fencing affecting a public right of way has been referred for investigation.                                                                                                                                                                                                                                                                           |         |
| 53.4.4      | Church Street works scheduled for 28-30 September. Park Lane resurfacing planned for the following month subject to weather.                                                                                                                                                                                                                                                        |         |
| 53.4.5      | Festive lights- Further discussion held regarding feeder pillar requirements and future electrical infrastructure                                                                                                                                                                                                                                                                   |         |
| 53.4.6      | Community Christmas lights competition suggested to encourage resident participation                                                                                                                                                                                                                                                                                                |         |
| <b>53.5</b> | <b>Cllr Helen Greensmith Update</b>                                                                                                                                                                                                                                                                                                                                                 |         |



| Item         | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Action: |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 53.5.1       | Fly Tipping and Waste Collection. Continued reports of missed bin collections throughout the village. Councillors requested that incidents continue to be reported                                                                                                                                                                                                                                                                                                                                                                              |         |
| 53.5.2       | Fly-tipping incidents remain a concern. Matter continues to be raised with Gedling Borough Council.                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |
| 53.5.3       | On 23 August, LPC Chair asked for engagement with the fly-tipping task force and consideration of cameras. Trevor Parkinson said he was photographing dumped gas cylinders and would notify the relevant Gedling Borough Council officer.                                                                                                                                                                                                                                                                                                       |         |
| <b>53.6</b>  | <b>Village Maintenance</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |
| 53.6.1       | Repairs approved for village notice boards including replacement perspex and repainting works.                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |
| 53.6.2       | Defibrillator checked and confirmed operational. Additional emergency consumables to be reviewed.                                                                                                                                                                                                                                                                                                                                                                                                                                               |         |
| 53.6.3       | Tree concerns at Steeles Way discussed. Further inspection and quotations required.                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |
| <b>53.7</b>  | <b>Finance</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |
| 53.7.1       | Finance update circulated separately. Insurance renewal confirmed. The financial position to the end of August 2026 was reviewed. Income and cash balances remained healthy, with cemetery income, magazine advertising and project funding performing ahead of budget. Members noted future expenditure relating to insurance, festive lighting and maintenance, together with higher-than-budgeted software and subscription expenditure. The adequacy and purpose of earmarked reserves would be reviewed as part of future budget planning. |         |
| <b>53.8</b>  | <b>Planning</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |
| 53.8.1       | Spring Lane development pre-application discussion noted. No formal response required at this stage                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |
| <b>53.9</b>  | <b>Clerk Recruitment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |
| 53.9.1       | No applications received. Alternative shared-clerk arrangements continue to be explored with neighbouring councils.                                                                                                                                                                                                                                                                                                                                                                                                                             |         |
| <b>53.10</b> | <b>Cemetery</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |
| 53.10.1      | Updated cemetery regulations approved, including revised resident qualification criteria.                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |
| 53.10.2      | Improvements to grave location numbering system discussed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |
| <b>53.11</b> | <b>Bonfire Night</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |
| 53.11.1      | Temporary Traffic Regulation Order approved in principle. Advance warning signage now required. The working group was obtaining reusable advance-warning signs required in connection with the traffic restrictions. Designs, quantities, fixing arrangements and interchangeable date plates were being considered. Expenditure would be submitted to the Council for approval and payment.                                                                                                                                                    |         |



| Item         | Notes                                                                                        | Action: |
|--------------|----------------------------------------------------------------------------------------------|---------|
| 53.11.2      | Fireworks contractor retained for current and future event planning                          |         |
| <b>53.12</b> | <b>Sub-Groups</b>                                                                            |         |
| 53.12.1      | Village Hall governance, sub-committee structures and financial transparency to be reviewed. |         |

## Date of Next Meeting

Date of next meeting: Monday 19 October 2026, 6.30pm