

The Minutes of the Lambley Reed Pond Group Meeting held on Wednesday 30<sup>th</sup> August 2023 at 7pm in Lambley Village Hall.

Present

Karen Hayter, Steve Brett, Stephen Bird, Christine Bridgett, Janet Bridgford, Gina Bajek, and Ian Kassell

Apologies for absence: Peter Smith

1.0 Minutes from the last meeting dated 29<sup>th</sup> June 2023

The minutes of the last meeting were accepted as a correct record, with the correction 'Item 2.1. the balance of the bank account was stated as 1470.08p but should have read 1510.08p'. Updates on specific actions from the last meeting were noted as below.

2.0 Review of outstanding actions

7.2 (29/03/2023) Wildlife Survey in August – Peter Smith has forwarded the results of the survey to committee members and the Secretary has forward to the Parish Council/Reed Pond web site with photographs taken on the day.

10.0 (27/04/2023) Leaflet Display Cabinet, the leaflet display cabinet would be installed when the updated display board is available. Matter ongoing.

6.0 (29/06/2023) Donation from our Gedling Councillor's Helen Greensmith's Community budget. Steve has received the grant application form. After some discussions Steve requested possible funding suggestions by Wednesday 13<sup>th</sup> September. Steve will draft the application and circulate for review/sign off and submission. The previous grant application was for £125 to purchase wildflower seed for meadow.

9.2 (29/06/2023) North Signpost – Stephen Bird has cleaned up the signage. Stephen suggested that the sign at the Park Lane kissing gate would benefit from pruning back the hazel bushes and ivy, this will be done later in the year, a small working party will be organised for October.

9.4 (29/06/2023) Reed Cutting Equipment. The Secretary had contacted the managers of both Gedling and Colwick Country Parks and ascertained they use a type of bespoke hedge trimmer device used on a long pole for this operation. Action: Closed

4.1 (02/08/2023) Ditch Clearance running along boundary with Reed Pond House land. Steve/Stephen had successfully cleared the ditch and two section of duct to the point of the sump. Further work/inspection will be carried out to check from the sump to the outlet into Cocker Beck. Steve/Stephen will discuss with Bonnie, it might be that we'll need to get a specialist contractor to check the final section. Action: Steve/Stephen

4.2 (02/08/2023) Reinstatement of the pedestrian access gate from Reed Pond house to the Nature Reserve. The matter is on-going, Steve will discuss with the owners of the Reed Pond house to agree how best to reinstate. Action: Steve

4.3 (02/08/2023) Livestock entering the meadow. The acting Chair had contacted local sheep farmers on a recent site visit with Karen they had agreed that improvements made by the committee to fencing around spearmint / bramble area would allow them to introduce their sheep imminently. The sheep stay on the Reserve for approx. 3-4 weeks. Additional signage will be posted alerting visitors of the sheep. Karen will contact Tony asking for a sliding metal gate to be installed at the north and south kissing gates as was used in 2022.

5.0 (02/08/2023) Information Board. A template for the new information board had been produced by Steve and Karen. Subject to some slight re-wording Steve will arrange for the new sign to be printed. Action: Steve

## 8.2 (02/08/2023) September Parish Magazine Reed Pond Ramblings

The Parish Magazine was published without including our full Reed Pond Ramblings article i.e. dates of our Annual General Meeting and normal meeting. This will be rectified for the next issue of the magazine. Posting on face book will be required to notify of the AGM.

Action: Karen / Kim

8.6 (02/08/2023) Action Plan Update. A survey would be made of the reed bed areas and any brambles and trees or saplings which need thinning.

Action: All

## 3.0 Nature Reserve Action Plan – see earlier Action item.

The Action Plan shows we should be creating safe havens for over wintering insects and butterflies, areas have been identified around the 2 elder shrubs – this is a haven for hoverflies, and another identified near Park Lane where the access gate damson tree branches had been collected and finally the area that fronts the west area nettle beds.

The Secretary suggested we need to source further fencing and posts for these areas. We have approximately 20 metres of galvanised fencing left over from the spearmint area re-enforcement.

It was suggested this year we concentrate only on 1 area notably the nettle bed on the westerly boundary where there is most likely chance of caterpillars. The Secretary agreed to identify cost of posts and any additional fence and advise the Committee. A small working party will be needed for this work when posts are available. The Secretary to circulate on WhatsApp.

Action: Secretary

## 4.0 Meadow Sub-Group

Tony and Val's sheep will once again be grazing on the reserve prior to Andy Musson doing the last cut of the area before late October / November.

As mentioned previously there will be no new meadow creation this year on advice from our wildlife expert Peter Smith.

Subject to the sheep leaving the meadow, we will arrange for the meadow to be cut and the cuttings raked up. Karen will contact Andy Musson about the equipment he can use for the rake off and his availability when the sheep have left the Reserve.

Action: Karen

## 5.0 Treasurers Report

The Treasurers reported that the balance of the LRPG bank account was £1440.89p. The main priority was the preparation of the yearly accounts which will once again be audited by village Accountants Eaton's before the AGM at the end of September. Steve would forward these shortly.

Action: Steve

## 6.0 Village Show 2023 – participation of members.

As mentioned earlier there will be only a few Committee members available to help Show organisers this Year but the Committee decided to donate a hamper of food to be auctioned off on the day. Gina agreed to source the hamper. If any members want to donate items for the hamper they would be welcomed.

Action: Gina

## 7.0 Any other business

7.1 Pruning of boundary trees on the western side of the Reserve in Gina's Garden. Gina informed the meeting that her gardener Chris would be pruning the very tall hazel and hawthorn trees shortly. Gina would pay for the work so no cost to the Group.

## 7.2 Professional Hydrology and Drainage Report

The Group may consider a specialist Hydrology Survey of the pond and surrounding drainage if grant funds became available as these professional surveys are expensive.

### 7.3 Grant from Nottinghamshire County Councillor Boyd Elliott for Reed Pond

The Treasurer is still following up on the potential grant from Councillor Elliott and will report back in due course.

Action: Steve

### 8.0 Preparation for the Annual General Meeting (AGM) on 28<sup>th</sup> September

Nominations of Officers forwarded to the Secretary by 14<sup>th</sup> September – these will need to be proposed and seconded.

All Constitution amendments by 7<sup>th</sup> September comments submitted in writing to the Secretary. As per our Constitution, 2/3rds majority of committee members to vote on any changes.

The Treasurer will draft the AGM agenda and forward to the Acting Chair, to include the Chairpersons report and the Treasurers report. We will also be electing Officers in the Meeting

### 9.0 Date of next meetings

The AGM will be held on 28<sup>th</sup> September. There will be a committee meeting held after AGM to update on day-to-day business.

The next regular meeting will be held on Wednesday 1<sup>st</sup> November at 7pm in the Lambley Village Hall

A Fund-Raising Meeting will be held on Tuesday 14<sup>th</sup> November and in the form of a social meeting at the Robin Hood Public House at 7pm. The Secretary will contact Lewis Leafe at the Robin Hood to book.

Action: The Secretary

## Summary of Actions

Date	Item Number	Action	Action owner	Target date	Comments
29/03/2023	7.2	Wildlife surveys	Pete Smith	On going	Open
27/04/2023	10.0	Flyer display cabinet – indicative cost	Secretary	Next mtg	Open
27/04/2023	12.4	Creation of safe haven in the Reserve	All	Autumn	Ongoing
29/06/2023	6.0	Progress GBC donation to group	Steve	Next Mtg	On-going
29/06/2023 and 02/08/2023	9.2 And 8.1	Reserve Wood Signs refurb see Minute	Stephen	Next Mtg	Open
01/06/2023	7.0	Update bank mandate	Steve	After AGM	Open
01/06/2023	7.0	Preparation of LRPG accounts for audit	Steve	By 31 <sup>st</sup> August	Open
29/06/2023	8.0	Progress GBC donation	Steve	Next mtg	Open
29/06/2023 And 02/08/2023	9.4 And 8.4	Reed Cutting equip	Ian	Next Mtg	Closed
02/08/2023	3.4	2024 fund raising activities	All	14 <sup>th</sup> Nov. mtg	Open
02/08/2023	4.1	Further clearing of the pond overflow ditch	Steve/Stephen	On-going	Open
02/08/2023	4.2	Investigate re-instatement of pedestrian access gate	Steve	31/12/2023	Open
02/08/2023	4.3	Livestock security of fencing	Karen/Ian	On-going	Closed
02/08/2023	5.0	RP information board update	Steve	By 11 <sup>th</sup> Sep	Open
02/08/2023	6.0	Preparation for AGM	LRPG Officers	28 <sup>th</sup> Sept	Open

02/08/2023	8.2	Reed Pond Ramblings	Karen / Ian	Next mtg	Open
02/08/2023	8.3	Village Show - hamper	Gina	8 <sup>th</sup> Sept	Open
02/08/2023	8.6	LRPG Action Plan - Update	All	Oct mtg	Open
30/08/2023	7.3	County Council Grant	Steve	Oct Mtg	Open
30/08/2023	7.4	Rake Off arrangements	Karen / Kim	Oct Mtg	Open
30/08/2023	9.0	Fund raising meeting at the RH PH – book room	Ian	Next mtg.	Open