

The Minutes of Lambley Reed Pond Group (LRPG) Meeting held on 2<sup>nd</sup> August 2023 in Lambley Village Hall at 7pm

Attendance:

Steve Brett, Karen Hayter, Christine Bridgett, Ian Kassell, Peter Smith, Janet Bridgford and Peter Smith.

Apologies for absence

Kim Hogden, Julie Gregory, Bonnie Bramwell, Sarah Rhodes, Stephen Bird, and Gina Bajek

Karen Hayter, the Deputy Chair chaired the meeting in Sarah's absence.

1.0 Minutes from the last meeting dated 29<sup>th</sup> June 2023

The minutes of the last meeting were accepted as a correct record. Updates on specific actions from the last meeting were noted as below.

2.0 Review of outstanding actions

7.2 (29/03/23) Due to poor weather throughout July no survey was undertaken by Peter and Mark of Netherfield Wildlife Group. Peter was hopeful that August weather would allow a survey to be completed.

The meeting was advised that the disturbance of several areas had resulted in less insect species being identified. Peter cautioned against further areas being 'developed' recommending that the meadow should be allowed to settle naturally for a period. This was acknowledged. settle.

10.0 (27/04/23) Flyer Display Cabinet. The Secretary had sourced several display cabinet leaflet holders, this matter remains on-going.

12.4 (27/04/23) Creation of safe havens – Areas are yet to be identified; this action remains on going

8.0 (29/06/2023) Steve to follow up with Cllr Greensmith re GBC donation

### 3.0 Review and feedback from the Lambley Garage Safari Sale

3.1 Overall, it was agreed that the event was a success, notwithstanding that the weather could have been better. After printing deductions and sharing of funds raised with the Church, the LRPG bank account is £297.50 to the better.

3.2 It was considered that a number of things went well, including i) the Church as a focal point for selling of cake and refreshments, ii) the concept of the safari sale, iii) the Robin Hood public house allowing use of their frontage for sellers, iv) time/effort/energy given by villagers to support the event e.g. Dan Lord (poster design), village business for publicising the event, Julie Gregory for opening up her field for car parking.

3.3 However, there are certain aspects that we've taken as learning points, including:

- We shouldn't underestimate the importance/need of having plenty 'in person' meetings for the planning of an event.
- Sale of maps, notwithstanding the good causes that benefitted from the safari sale, not everyone will want to buy a map, but rather just amble around the village.
- Remote sellers i.e., at either end of the village may see little or no potential buyers.
- We should publicise, publicise, and publicise any event that we arrange/host.

3.4 Other fund-raising activities will be suggested for 2024.

Action: Committee members

### 4.0 Nature Reserve Action Plan

4.1 Clearing of the pond overflow ditch, Steve provided an update of the work carried out with Stephen Bird to start clearing of the overflow ditch. The first 25 mtrs of the overflow from the pond to a section of a drainage duct has been completed.

Steve tabled a diagram to show the extent of the clearing and the next stage of clearing to be done, diagram attached as Appendix A. Steve will arrange the next stage of clearing with Stephen Bird.

The Secretary had received a narrative from Stephen Bird which he read out in Stephen's absence on his observations about potential improvement of drainage around the outflow ditch. It was agreed that we should see what free specialist advice re drainage we could get.

Action: Steve/Stephen

- 4.2 As part of clearing of the overflow ditch, a general location has been found where the pedestrian access gate on the east boundary fence used to be (and detailed on the Title Deeds). It will be necessary for the pedestrian gate to be re-established. After discussion, it was agreed that further investigation to re-instate the gate will be carried later in the year once the vegetation has died back.

Action: Steve

- 4.3 Livestock on the meadows

The local sheep farmers Tony and Val had agreed that they would allow their sheep on the reserve once again subject to an inspection of the fencing prior to their arrival. An area of concern was noted to be the escape route the sheep took through the brambles behind the spearmint patch/brambles.

Fencing would be sourced and posts to prevent this happening again.

Action: Karen/Ian

- 5.0 Reserve Information Board

The Treasurer had now produced a 1<sup>st</sup> draft for the design of the new information board which was circulated to Committee members.

Following discussion, Steve agreed to update the draft to slightly revise the text, including information re the number of species found (from Pete/Mark's survey work) and to include some eye-catching flora and fauna images. Steve will circulate the updated information board design for review/comment/sign off.

Steve advised that he's sourced a print firm who can produce the updated information board, likely to be around £50.

Action: Steve

## 6.0 Preparation for the Annual General Meeting (AGM)

The meeting was informed that the AGM (scheduled for 28<sup>th</sup> September) is only a review of the Group's activities and not for day-to-day issues.

By way of preparation, the AGM will include the election of LRPG Officers i.e., the Chair, Vice Chair, Secretary and Treasurer. Nominations for the Officers need to be proposed and seconded no later than 14 days before the AGM i.e., by 15<sup>th</sup> September 2023. Karen will talk to Sarah re the role of Chairperson.

In addition, the AGM gives the opportunity for any changes to the Constitution to be discussed and agreed or otherwise. Any changes to the Constitution must be submitted to the LRPG Secretary 21 days in advance of the AGM i.e., by 7<sup>th</sup> September 2023. Any changes to the Constitution would subsequently be ratified by the Lambley Parish Council.

It is noted, our Constitution states that we can co-opt Committee members at any time.

Action: Karen/Ian/Steve

## 7.0 Treasurers Report

The meeting was informed that the current balance with the safari sale proceeds included now stands at £1470.08p, there are no outstanding liabilities.

Eaton's Accountants in the village had again agreed to offer their services to audit our year end (31<sup>st</sup> August) accounts in preparation for the AGM. The Treasurer will submit our accounts to them by 1<sup>st</sup> September 2023.

Action: Steve

## 8.0 Any other business

### 8.1 Nature Reserve: Wooden Signs

Stephen Bird is of the view that he should be able to spruce up the wooden signs on the north side of the Nature Reserve. As far as the south side signage is concerned, Stephen has cut back the area around the wooden sign but it's not readily visible, we may need to think about reposition the sign.

Action: Stephen

### 8.2 Lambley Life magazine

It was agreed that we should include in the 'Reed Pond Ramblings' section of the magazine; date of LRPG meetings, immediate actions for the reed pond e.g., introduction of sheep, and potential volunteering opportunities. Karen and Ian agreed to co-ordinate on this.

Action: Karen/Ian

### 8.3 Lambley Village Fayre

Committee members to confirm their availability and Christine agreed to approach the September Village Fayre organisers for opportunities for LRPG members to help on the day.

Action: Christine

### 8.4 Reed Cutting

Sources from the local wildlife reserves would be contacted regarding their own reed cutting machinery. Peter Smith informed the meeting that the lagoons use extended hedge trimmers for this activity.

The Secretary would contact Gedling Country Park and Colwick Country Park Managers.

### 8.5 Removal of Himalayan Balsam around the Reserve

The Secretary had viewed these areas with Bonnie where balsam was likely to occur near the pond in the adjoining woodland – access was easier through Reed Pond land.

The meeting had received a communication from Julie Gregory about balsam arriving in the water course and streams outside the Reserve.

However, we can only deal with balsam occurring in our own Reserve and the Secretary had once again removed it near the oak tree on the North meadow a few weeks ago.

#### 8.6 Action Plan 2023/2024

Our 2023 Action Plan would be updated towards the end of this year, likely October and then submitted for ratification with the Parish Council. The Plan will include more regular clearing of the pond overflow ditch/culvert and re-instatement of the pedestrian gate on the east boundary.

#### 8.7 New Committee Member

Janet Bridgford agreed to become a Committee Member and was warmly welcomed by the Committee.

#### 8.8 Use of any donations/grant

The previously draft paper has been updated and is on hold pending any potential donation.

#### 9.0 Date of the next Meeting

The next Meeting would take place on Wednesday 30<sup>th</sup> August at 7pm in the Village Hall

Date for your Diary the Annual General Meeting would take place at the Village Hall on Thursday 28<sup>th</sup> September at 7pm all are welcome to attend.

Action: Kim to check if the venue is available for these dates

## Summary of Actions

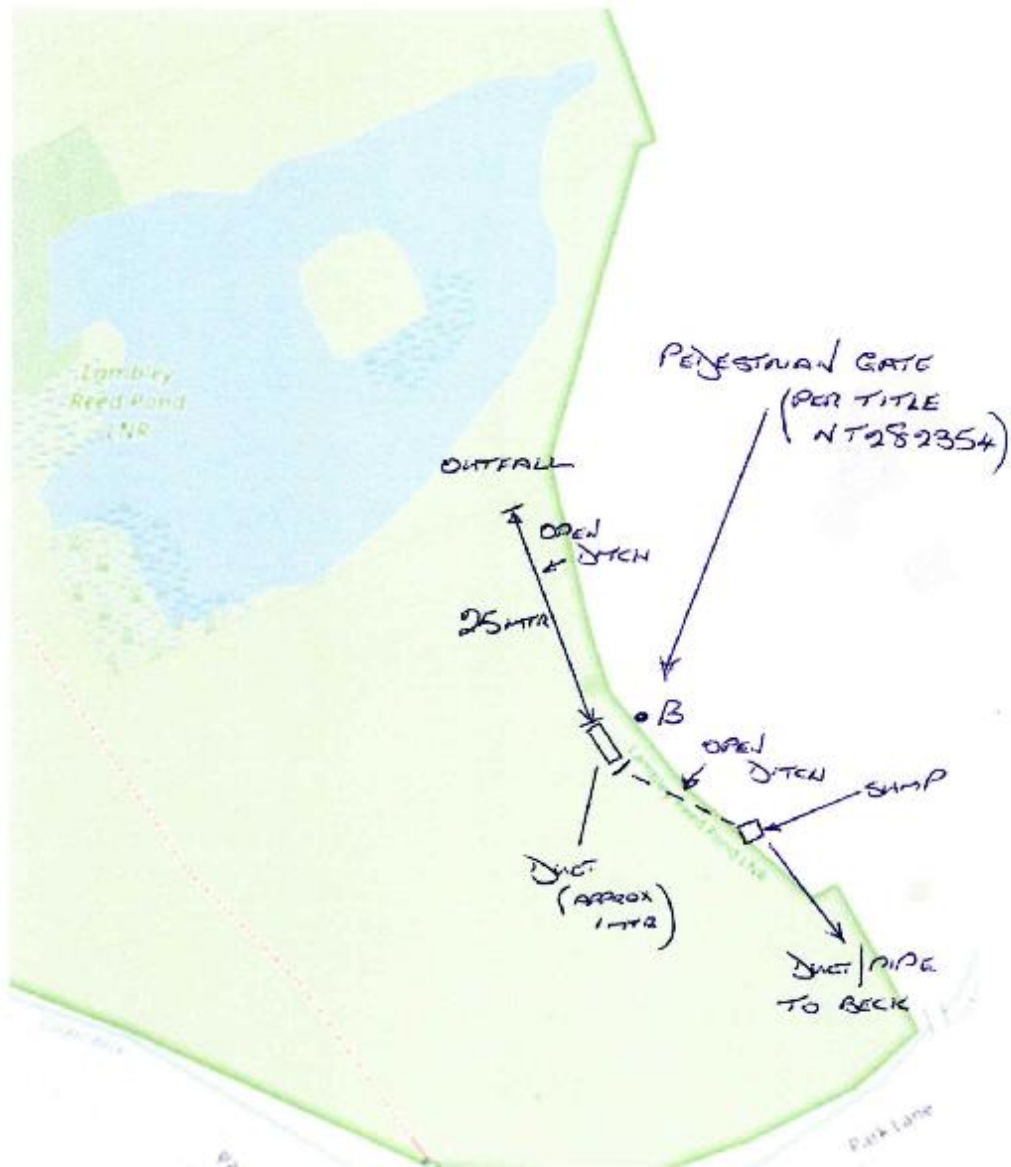
Date	Item Number	Action	Action owner	Target date	Comments
29/03/2023	7.2	Wildlife surveys	Pete Smith	On going	Open
27/04/2023	4.0	Fund raising proposals	Comm. members	Next mtg	Closed
27/04/2023	10.0	Flyer display cabinet – indicative cost	Secretary	Next mtg	Open
27/04/2023	12.4	Creation of safe havens in the Reserve	Karen, Bonnie, and Peter	Summer /Autumn	Ongoing
01/06/2023	3.1	i) Clearing of the pond out flow water course and ii) location and reinstatement of the east fence access gate	Steve	Next mtg	Closed
29/06/2023	9.5	Removal of Balsam before it seeds	Ian/Karen	Jul/Aug	Closed
29/06/2023	6.0	Update Donation options	Karen	Next mtg	Closed
29/06/2023	6.0	Progress GBC donation to group	Steve	Next Mtg	On-going
29/06/2023 and 02/08/2023	9.2 And 8.1	Reserve Wood Signs refurb	Stephen	Next Mtg	Open
01/06/2023	6.2	Vegetation clearance around the benches	Ian/Karen	Next mtg	Closed
01/06/2023	7.0	Update bank mandate	Steve	After AGM	Open
01/06/2023	7.0	Preparation of LRPG accounts for audit	Steve	By 31 <sup>st</sup> August	Open
29/06/2023	8.0	Progress GBC donation	Steve	Next mtg	Open
29/06/2023 And 02/08/2023	9.4 And 8.4	Reed Cutting equip	Ian	Next Mtg	Open

02/08/2023	3.4	2024 fund raising activities	All	Next mtg	Open
02/08/2023	4.1	Further clearing of the pond overflow ditch	Steve/Stephen	Next mtg	Open
02/08/2023	4.2	Investigate re-instatement of pedestrian access gate	Steve	31/12/2023	Open
02/08/2023	4.3	Livestock on the meadows, security of fencing	Karen/Ian	Next mtg	Open
02/08/2023	5.0	RP information board update	Steve	By 11 <sup>th</sup> August	Open
02/08/2023	6.0	Preparation for AGM	LRPG Officers	Next mtg	Open
02/08/2023	8.2	Reed Pond Ramblings	Karen / Ian	Next mtg	Open
02/08/2023	8.3	Village Fayre, help on the day by LRPG	Christine	Next mtg	Open
02/08/2023	8.6	LRPG Action Plan - Update	All	October mtg	Open



APPENDIX A

LAMBLEY REED POND – SCHEMATIC of POND OVERFLOW



LOCATION B AND DITCH SECTION  
OF DRAINAGE DITCH COVERS)  
B) DENSE VEGETATION